

DOMESTIC RELATIONS COVER SHEET

Complete this form to the best of your ability and include all known petitioners and respondents.

For Court Use Only	
DATE FILED:	_____
CASE NUMBER:	_____
JUDGE:	_____

PLEASE TYPE OR PRINT

PETITIONER'S ATTORNEY _____ ATTORNEY No. _____

PETITIONER'S NAME (s) (List All)

Jane Sarah Doe

PETITIONER'S ADDRESSES (s)
(Include only if not represented by an attorney)

111 Hill Street
Main, AZ 12345

RESPONDENT'S NAME (s) (List All)

John James Doe

CASE PREFERENCE _____
(cite statute or rule)

EMERGENCY ORDER SOUGHT:
 TEMPORARY Restraining Order
 PRELIMINARY INJUNCTION
 OTHER _____
(Specify)

NATURE OF ACTION

Place an "x" in the box which describes the nature of the case you are filing.
If more than one, circle the predominant one.

DISSOLUTIONS (300)

- Dissolution
- Foreign Decree
- Pre-Judgment OSC
- Post-Judgment OSC
- Special Paternity – Maternity (310)
- Annulment (320)
- Legal Separation (330)
- Reciprocal Support (350)
- Domestic Violence (360)

UNCLASSIFIED DOMESTIC (370)

- Domestic Custody

Name: Jane Sarah Doe
 Address: 111 Hill Street
 City, State, ZIP: Main, AZ 12345
 Daytime Telephone No: (111) 111-1111
 Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe Petitioner
 and
John James Doe Respondent

Case No. _____

**CONFIDENTIAL
 SENSITIVE DATA FORM**

A. Personal Information:

Name	Date of Birth	Social Security Number
Petitioner: <u>Jane Sarah Doe</u>	<u>January 1, 1980</u>	_____
Respondent: <u>John James Doe</u>	<u>February 2, 1980</u>	_____
Child: <u>Jack James Doe</u>	<u>May 5, 1998</u>	_____
Child: <u>Sarah Marie Doe</u>	<u>January 1, 2005</u>	_____
Child: _____	_____	_____
Child: _____	_____	_____

B. Financial account numbers (including credit cards, financial institution accounts, investments, debts):

Financial Institution	Type of Account	Name(s) on Account	Account #
<u>Chase</u>	<u>credit card</u>	<u>Jane Sarah Doe/John James Doe</u>	_____
<u>Capital One</u>	<u>credit card</u>	<u>John James Doe</u>	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

C. Pension and retirement accounts (including IRAs, 401ks):

Financial Institution	Type of Account	Name(s) on Account	Account #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

D. Life insurance policies:

Insurance Company	Type of Policy	Name(s) on Policy	Policy #
_____	_____	_____	_____
_____	_____	_____	_____

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ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe
Petitioner/Plaintiff

Case No. _____

and

John James Doe
Respondent/Defendant

SUMMONS
(Family Law)

WARNING. THIS IS AN OFFICIAL DOCUMENT FROM THE COURT THAT AFFECTS YOUR RIGHTS. READ THIS SUMMONS CAREFULLY. IF YOU DO NOT UNDERSTAND IT, CONTACT AN ATTORNEY FOR LEGAL ADVICE.

FROM THE STATE OF ARIZONA TO John James Doe
(Name of Respondent)

1. A lawsuit has been filed against you. A copy of the lawsuit and other related court paperwork is served on you with this Summons.
2. If you do not want a judgment taken against you without your input, you must file a Response in writing with the Court, and you must pay the required filing fee. To file your Response, take or send the papers to: **Office of the Clerk of the Superior Court**, 110 West Congress Street, Tucson AZ 85701 . Mail a copy of the Response to your spouse, the Petitioner, at the address listed on the top of this Summons.
3. If this Summons and the other court papers were served on you within the State of Arizona, your Response must be filed within TWENTY (20) CALENDAR DAYS from the date of the service, not counting the day of service. If the papers were served on you outside the State of Arizona, your Response must be filed within THIRTY (30) CALENDAR DAYS, not counting the day of service.
4. Requests for reasonable accommodations for persons with disabilities must be made to the court by parties at least 3 working days in advance of a scheduled court proceeding.
5. Either spouse, or both spouses, may file in the conciliation court a petition invoking the jurisdiction of the court for the purpose of preserving the marriage by effecting conciliation between the parties.

GIVEN under my hand and the Seal of the Superior Court of the State of Arizona in and for the County of Pima this _____ day of _____, 20____.

CLERK OF THE SUPERIOR COURT

By _____
Deputy Clerk

Name: Jane Sarah Doe
Address: 111 Hill Street
City, State, ZIP: Main, AZ 12345
Daytime Telephone No: (111) 111-1111
Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe
Petitioner/Plaintiff

Case No. _____

and

John James Doe
Respondent/Defendant

**ORDER TO COMPLETE COURSE
IN DOMESTIC RELATIONS
EDUCATION ON CHILDREN'S
ISSUES**

**THIS IS AN OFFICIAL COURT ORDER
IF YOU FAIL TO COMPLY WITH THIS ORDER,
YOU MAY BE FOUND IN CONTEMPT OF COURT.**

THE COURT FINDS that this case involves minor children and is an action for:

- Dissolution of Marriage
- Paternity Proceeding with Request to Determine Custody or Specific Parenting time or Child Support
- Legal Separation
- Child Support or the Modification or Enforcement of Parenting Time or Custody

THEREFORE, PURSUANT TO A.R.S. § 25-352, IT IS ORDERED:

1. You must attend and complete a course in Domestic Relations Education on Children's Issues.
2. In an action for Petition for Dissolution of Marriage or Legal Separation:
 - a. The Petitioner must complete this course within 45 days of filing the Petition.
 - b. The Respondent must complete this course within 45 days of being served with or accepting service of the Petition for Dissolution of Marriage or Petition for Legal Separation. **The Respondent must pay the course fee, register for and complete the course whether or not a Response to the Petition for Dissolution of Marriage is filed.**
3. In an action or proceeding involving Paternity with a request that the Court determine custody or specific parenting time, or Child Support, or the Modification or Enforcement of parenting time or custody, the course must be completed by the Petitioner Respondent within 45 days of receipt of the Court Order.
4. Each party shall pay the \$27.00 fee to the clerk of the Superior Court, 110 W. Congress Ave., Tucson, Arizona, and shall receive course registration information.
5. Petitioner and Respondent must each file a Notice of Program Completion with the Clerk of the Court prior to finalization of the Dissolution of Marriage/Legal Separation or Custody/Parenting Time Order.

If, due to a disability, you need special accommodations for your attendance at this program such as auxiliary aids or materials in alternative formats, please inform the parent information program when you register by calling 1-800-767-8193 (English) or 1-888-227-1022 (Spanish).

Date: _____

Presiding Family Law Judge

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SAMPLE

Name: Jane Sarah Doe
Address: 111 Hill Street
City, State, ZIP: Main, AZ 12345
Daytime Telephone No: (111) 111-1111
Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe
Petitioner/Plaintiff

and

John James Doe
Respondent/Defendant

Case No. _____

**PRELIMINARY INJUNCTION
FROM THE COURT AGAINST
BOTH PETITIONER AND
RESPONDENT**

WARNING TO PETITIONER AND RESPONDENT: THIS IS AN OFFICIAL ORDER FROM THE COURT. IT AFFECTS YOUR RIGHTS. READ THIS ORDER IMMEDIATELY AND CAREFULLY. IF YOU DO NOT UNDERSTAND IT, CONTACT AN ATTORNEY FOR LEGAL ADVICE.

A Petition for Dissolution (Divorce) has been filed with the court by your spouse. As a result, this Order is made at the direction of the Presiding Judge of the Superior Court of Arizona, Pima County, under the authority of Arizona Law, A.R.S. § 25-315 (A). This Order has the same force and effect as an Order personally signed by the Judge. You and your spouse are required to follow this Order. It may be enforced by any remedy available under the law, including an order of CONTEMPT OF COURT.

1. **ACTIONS BY YOU OR YOUR SPOUSE WHICH ARE FORBIDDEN BY THIS ORDER:** From the time this Petition for Dissolution (Divorce) is filed with the court, until a Decree of Divorce is entered, or until further Order of the court, both the PETITIONER AND THE RESPONDENT shall not, by Order of this court, take any of the following forbidden actions:

NOTE: THE LAW REQUIRES THAT THE EXACT LANGUAGE OF A.R.S. § 25-315(A) BE INCLUDED IN THIS ORDER. FURTHER EXPLANATION OF THE REQUIREMENTS OF THIS ORDER ARE INCLUDED HERE BEFORE THE ACTUAL STATUTE (LAW). READ THE EXPLANATION, WHICH IS FOLLOWED BY THE STATUTE ITSELF. IF YOU HAVE FURTHER QUESTIONS YOU SHOULD CONTACT AN ATTORNEY FOR LEGAL ADVICE.

- a. **RESTRICTIONS ON YOUR JOINT PROPERTY:** This Order recognizes that since you and your spouse both may have an interest in property acquired or paid for during the marriage, you may not hide earnings or property from your spouse; you may not take out a loan on any of this property; you may not sell it or give it away to someone else, UNLESS you have the written permission of your spouse or permission in writing from the court. The law does recognize that there may be situations where joint or community property may need to be transferred as part of the everyday running of a business, or that occasionally the sale of community property is necessary to meet necessities of life, such as food, shelter, or clothing or court fees and reasonable attorney fees associated with this action.

- b. **RESTRICTIONS ON YOUR BEHAVIOR:** The Order is designed to protect you, your spouse, and your children from actions by your spouse which may be disruptive, or physically or emotionally harmful. While Divorce can be a difficult process, it does not give either spouse the right to either harass or bother the other spouse or the children. The court does not tolerate physical abuse or threats in any form.
- c. **RESTRICTIONS ABOUT YOUR CHILDREN:** This Order specifically states that you cannot take your common children out of the state of Arizona for any reason, without a written agreement between you and your spouse or a court Order, **before** the children are taken from the state. This Order is designed to allow both parents continuing access to and contact with the children.
- d. **RESTRICTIONS ABOUT INSURANCE:** Do not remove or cause to be removed the other party or the children of the parties from any existing insurance coverage, including medical, hospital, dental, automobile and disability insurance. Both parties shall maintain all insurance coverage in full force and effect.

Arizona Law, A.R.S. § 25-315(A) specifically provides as follows:

1. The preliminary injunction shall be directed to each party of the action and contain the following orders:
 - a. That both parties are enjoined from transferring, encumbering, concealing, selling or otherwise disposing of any of the joint, common or community property of the parties except if related to the usual course of business, the necessities of life, or court fees and reasonable attorney fees associated with an action filed under this article, without the written consent of the parties or the permission of the court.
 - b. That both parties are enjoined from molesting, harassing, disturbing the peace of or committing an assault or battery on the person of the other party or any natural or adopted child of the parties.
 - c. That both parties are enjoined from removing any natural or adopted child of the parties then residing in Arizona from the jurisdiction of the court without the prior written consent of the parties or the permission of the court.
 - d. That both parties are enjoined from removing or causing to be removed the other party or the children of the parties from any existing insurance coverage, including medical, hospital, dental, automobile and disability insurance. That both parties shall maintain all insurance coverage in full force and effect.
2. **EFFECTIVE DATE OF THIS ORDER:** This Order is effective against the person who filed for divorce (the Petitioner) when the Petition was filed with the court. It is effective against the other party (the Respondent) when it is served according to law. If service is made upon the Respondent by registered mail according to the Arizona Rules of Civil Procedure, the Order is effective upon receipt of the Order by the Respondent. This Order shall remain in effect until further order of the court, or the entry of a Decree of Dissolution, Legal Separation, or Annulment is filed or the action is dismissed.
3. **ADDITIONAL ORDER TO PETITIONER:** You must serve a copy of this Order upon the Respondent with the copy of the Petition for Dissolution or Legal Separation and the Summons and other required court papers.

WARNING

THIS IS AN OFFICIAL COURT ORDER. IF YOU DISOBEY THIS ORDER, THE COURT MAY FIND YOU IN CONTEMPT OF COURT. YOU MAY ALSO BE ARRESTED AND PROSECUTED FOR THE CRIME OF INTERFERING WITH JUDICIAL PROCEEDINGS AND ANY OTHER CRIME YOU MAY HAVE COMMITTED IN DISOBEYING THIS ORDER.

YOU OR YOUR SPOUSE MAY FILE A CERTIFIED COPY OF THIS ORDER WITH YOUR LOCAL LAW ENFORCEMENT AGENCY. A CERTIFIED COPY MAY BE OBTAINED FROM THE CLERK OF THE COURT WHICH ISSUED THIS ORDER. IF YOU ARE THE PERSON THAT BROUGHT THIS ACTION, YOU MUST ALSO

FILE EVIDENCE WITH THE LAW ENFORCEMENT AGENCY THAT THIS ORDER WAS SERVED ON YOUR SPOUSE.

THIS COURT ORDER IS EFFECTIVE UNTIL A FINAL DECREE OF DISSOLUTION OR OF LEGAL SEPARATION IS FILED OR THE ACTION IS DISMISSED.

GIVEN UNDER MY HAND AND THE SEAL OF THE COURT this ____ day of _____ 20 ____.

Clerk of the Superior Court

By: _____
Deputy Clerk

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SAMPLE

**NOTICE OF YOUR RIGHTS ABOUT HEALTH INSURANCE COVERAGE
WHEN A PETITION FOR DISSOLUTION (DIVORCE) IS FILED
(A.R.S. §§ 20-1377 and 20-1408)**

WARNING: THIS IS AN IMPORTANT LEGAL NOTICE. YOUR RIGHTS TO HEALTH INSURANCE COVERAGE COULD BE AFFECTED AFTER YOUR DIVORCE IS FINAL. READ THIS NOTICE CAREFULLY. IF YOU DO NOT UNDERSTAND THIS NOTICE, YOU SHOULD CALL AN ATTORNEY FOR ADVICE ABOUT YOUR LEGAL RIGHTS AND OBLIGATIONS.

IMPORTANT INFORMATION IF YOU ARE ON YOUR SPOUSE'S INSURANCE PLAN: When a Petition for Dissolution of Marriage (papers for a divorce decree) is filed, you or your children may continue to be covered under your spouse's health insurance policy. Arizona law allows the dependent spouse and children to continue to be covered, but you must take some steps to protect your rights.

WHAT INSURANCE COVERAGE APPLIES TO YOU, AND HOW TO GET IT: If you are covered by your spouse's health insurance, and you want to continue to be covered after the divorce is final, you must contact the insurance company as soon as possible, and you must start to pay the monthly insurance premium within 31 days of the date the insurance would otherwise stop.

If you decide you want to be covered, the insurer can choose whether to continue coverage under the current policy, or to change the policy to your name. If the policy is changed to your name, it is called a "converted"; policy. If the policy is converted by the insurer, the insurer must provide to you the same or the most similar level of coverage available, unless you ask for a lower level of coverage.

WHAT COVERAGE APPLIES TO YOUR CHILDREN: If you choose to continue coverage as a dependent spouse, you can also choose to continue coverage for your dependent children if you are responsible for their care or support.

PREEXISTING CONDITIONS OR EXCLUSIONS FROM INSURANCE COVERAGE: Whether the insurance is continued or converted, the insurance must be provided to you without proof of insurability and without exclusions for coverage other than what was previously excluded before the insurance was continued or converted.

LIMITS ON RIGHTS TO INSURANCE COVERAGE FOR YOU AND YOUR CHILDREN: You may not be entitled to continued or converted coverage if you are eligible for Medicare or for coverage by other similar types of insurance which together with the continued coverage would make you over insured. However, dependent children of a person who is eligible for Medicare may be covered by a continuance or a conversion. If you have questions about coverage, check with the insurer and/or the spouse's employer.

WARNING TO THE SPOUSE FILING THE PETITION FOR DISSOLUTION (DIVORCE): This Notice must be served on your spouse together with the Petition for Dissolution, the Summons, and the Preliminary Injunction.

Form approved by State of Arizona
Department of Insurance

NOTICE

In your property settlement agreement or decree of dissolution or legal separation, the court may assign responsibility for certain community debts to one spouse or the other. Please be aware that a court order that does this is binding on the spouses only and does not necessarily relieve either of you from your responsibility for these community debts. These debts are matters of a contract between both of you and your creditors (such as banks, credit unions, credit card issuers, finance companies, utility companies, medical providers and retailers).

Since your creditors are not parties to this court case, they are not bound by court orders or any agreements you and your spouse reach in this case. On request, the court may impose a lien against the separate property of a spouse to secure payment of debts that the court orders the spouse to pay.

You may want to contact your creditors to discuss your debts as well as the possible effects of your court case on your debts. To assist you in identifying your creditors, you may obtain a copy of your spouse's credit report by making a written request to the court for an order requiring a credit reporting agency to release the report to you. Within thirty days after receipt of a request from a spouse who is party to a dissolution of marriage or legal separation action, which includes the court and case number of the action, creditors are required by law to provide information as to the balance and account status of any debts for which the requesting spouse may be liable to the creditor. You may wish to use the following form, or one that is similar to contact your creditors.

Creditor Notification

Date: _____

Creditor Name: _____

Creditor Address: _____

Account #: _____

Within thirty days after receipt of this notice, you are requested to provide the balance and account status of any debt identified by account number for which the requesting party may be liable to you.

Name: _____

Address: _____

Signature: _____

Name: Jane Sarah Doe

Address: 111 Hill Street

City, State, ZIP: Main, AZ 12345

Daytime Telephone No: (111) 111-1111

Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe
Petitioner/Plaintiff

Case No. _____

and

John James Doe
Respondent/Defendant

**AFFIDAVIT RE:
MINOR CHILDREN**

STATE OF ARIZONA)
) ss.
County of Pima)

1. The nature of this action is:
 Dissolution Legal Separation Paternity Annulment Child Custody Modification
2. The mother is is not presently pregnant.
3. There are are not minor children of either or both of the parties in this case who are in the custody of either or both of the parties.
4. I have have not participated as a party, witness, or in any other capacity in any other prior litigation concerning custody of a child mentioned below, in this or any other state. (If you have, state the name of each child, the manner in which you participated, the court, the state & county or district, case number, and date of order or judgment, if any.)

5. I do do not have any information of any custody proceeding concerning a child mentioned below pending in a court of this or any other state. (If you do, state the name of each child, nature of the proceeding, the court, the state & county or district, case number, and the status of the proceeding.)

6. I do do not know of any person not a party to this proceeding who has physical custody or claims to have custody or visitation rights with respect to any child mentioned below. (If you do have such knowledge, state the name and address of the person, whether that person has physical custody, is claiming custody rights, or is claiming visitation rights, and the name of the child involved.)

7. Mother's mailing address is: 111 Hill Street, Main, AZ 12345

8. Father's mailing address is: 111 Hill Street, Main, AZ 12345

9. a) The minor child(ren) affected or of this action are:

<u>NAME</u>	<u>BIRTHDATE</u>	<u>BIRTHPLACE</u>
<u>Jack James Doe</u>	<u>May 5, 1998</u>	<u>Los Angeles, California</u>
<u>Sarah Marie Doe</u>	<u>January 1, 2005</u>	<u>Main, Arizona</u>

b) All the children have resided together at the following locations during the last five years:

<u>DATES OF RESIDENCE</u>	<u>ADDRESS OF CHILD DURING PERIOD</u>	<u>NAME AND PRESENT ADDRESS OF PERSON HAVING PHYSICAL CUSTODY DURING RESIDENCE PERIOD</u>	<u>RELATION TO CHILD</u>
<u>05/05/10 to Present</u>	<u>111 Hill Street, Main, AZ 12345</u>	<u>Jane Sarah Doe/John James Doe:111 Hill Street, Main, AZ 12345</u>	<u>Mother and Father</u>
<u>06/01/04 to 05/05/10</u>	<u>999 Mountain Ridge, Main, AZ 12345</u>	<u>Jane Sarah Doe/John James Doe:111 Hill Street, Main, AZ 12345</u>	<u>Mother and Father</u>

NOTE: If any of the children have lived separately, give specific information for that child on an additional page.

Plaintiff Defendant

SUBSCRIBED AND SWORN to before me this _____ day _____, 20____
by _____.

My Commission Expires:

Notary Public

Name: Jane Sarah Doe
Address: 111 Hill Street
City, State, ZIP: Main, AZ 12345
Daytime Telephone No: (111) 111-1111
Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe
Petitioner/Plaintiff

Case No. _____

and

John James Doe
Respondent/Defendant

**PETITION FOR DISSOLUTION
OF MARRIAGE (DIVORCE)
WITH CHILDREN**

STATEMENTS MADE TO THE COURT, UNDER OATH

1. ABOUT ME, THE PETITIONER

Name: Jane Sarah Doe
Address: 111 Hill Street, Main, AZ 12345
Date of Birth: January 1, 1980
Occupation: Cashier
Length of time I have lived in this state: 10 years

2. ABOUT, MY SPOUSE, THE RESPONDENT

Name: John James Doe
Address: 111 Hill Street, Main, AZ 12345
Date of Birth: February 2, 1980
Occupation: Cashier
Length of time my spouse has lived in this state: 10 years

3. ABOUT OUR MARRIAGE

Date of Marriage: January 1, 1998
City and state or country where we were married: Las Vegas, Nevada

4. 90-DAY REQUIREMENT

Either I and/or my spouse, has lived or been stationed, while a member of the Armed Forces, in Arizona for at least 90 days before I filed this petition. (WARNING TO PETITIONER: IF THIS STATEMENT IS NOT TRUE, YOU CANNOT FILE FOR DISSOLUTION UNTIL IT BECOMES TRUE).

5. COMMUNITY PROPERTY (PROPERTY ACQUIRED DURING THE MARRIAGE) - check one box

- My spouse and I did not acquire any community property during the marriage.
- My spouse and I did acquire community property during our marriage, and it should be divided as follows:

6. DESCRIPTION AND VALUE OF THE PROPERTY PETITIONER RESPONDENT

<input checked="" type="checkbox"/>	Property in each party's possession	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Real estate at: <u>222 Flat Road, Greene, CA 12345</u> Legal Description: <u>Lot 125, northeast corner double sect, zone 5</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Real estate at: _____ Legal Description: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Household furniture and appliances: _____ _____ _____ _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Household furnishings: _____ _____ _____ _____ _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Other items _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Pension/Retirement Fund/Profit Sharing/Stock Plan/401K: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Motor vehicles: Make: <u>Toyota</u> Model: <u>Camry</u> VIN: <u>DJFU55688856D45</u> Lien Holder: _____ Make: <u>Toyota</u> Model: <u>4-Runner</u> VIN: <u>DJHF58889646</u> Lien Holder: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

7. SEPARATE PROPERTY (PROPERTY ACQUIRED BEFORE THE MARRIAGE) - check one box

- My spouse and I do not have any property either of us brought into the marriage.
- My spouse and I do have property that either of us brought into the marriage and it should be awarded as follows:

Description and Value of Property	PETITIONER	RESPONDENT
<u>couch</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>queen mattress</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

8. COMMUNITY DEBTS (DEBTS INCURRED DURING THE MARRIAGE) - check one box

- My spouse and I did not incur any community debts during the marriage.
- My spouse and I did incur community debts during the marriage and responsibility for these debts should be divided as follows:

Description and Amount of Debt	PETITIONER	RESPONDENT
<u>Chase credit card</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

9. SEPARATE DEBTS (DEBTS INCURRED BEFORE THE MARRIAGE) - check one box

- My spouse and I do not have any debts that were incurred before the marriage.
- My spouse and I do have separate debts that were incurred before the marriage and the responsibility for these debts should be divided as follows:

Description and Amount of Debt	PETITIONER	RESPONDENT
<u>Capital One credit card</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

10. TAX RETURNS - check one box

- After the Judge or Commissioner signs the Decree of Dissolution of Marriage (Divorce), my spouse and I will pay federal and state taxes as follows: For previous years (the years we were married but not including the year the Decree was signed), my spouse and I will file joint federal and state income tax returns. In addition, for these previous years, my spouse and I will pay and hold the other harmless from 1/2 of all additional income taxes, if any, and all other costs, and we will share equally in any refunds. For the calendar year that the decree was signed, my spouse and I will file separate federal and state income tax returns and each will give the other party all necessary documentation to do so.
- Other - describe any other tax arrangements you wish the Court to award

- 11. SPOUSAL MAINTENANCE (ALIMONY) - check the box that applies to you**
- Neither party is entitled to spousal maintenance (alimony).
 - Petitioner OR Respondent is entitled to spousal maintenance because: (check ANY boxes that apply. At least one must apply to get spousal maintenance)
 - Person lacks sufficient property to provide for his or her reasonable needs
 - Person is unable to support himself or herself through appropriate employment
 - Person is the custodian of a child or children whose age or condition is such that person should not be required to seek employment outside the home
 - Person lacks earning ability in the labor market adequate to support himself or herself
 - Person contributed to the educational opportunities of the other spouse
 - Person had a marriage of long duration and is now of an age that precludes the possibility of gaining employment adequate to support himself or herself

INFORMATION ABOUT OUR CHILDREN LESS THAN 18 YEARS OF AGE:

- 12. DOMESTIC VIOLENCE - check the box that is true if you or your spouse intends to ask for joint custody**
Domestic violence has has not occurred during this marriage.
- 13. CHILDREN OF THE PARTIES WHO ARE LESS THAN 18 YEARS OLD - check one box**
- There are no children under the age of 18 either born to or adopted by the parties. **NOTE: IF YOU CHECKED THIS BOX, STOP! YOU SHOULD BE USING THE PACKET ENTITLED "PETITION FOR DISSOLUTION OF MARRIAGE (DIVORCE) WITHOUT CHILDREN"**
 - The following child(ren) are under age 18 and was/were born to or adopted by my spouse and I: (Attach extra pages if necessary).

Name Jack James Doe
 Birth date May 5, 1998
 Address 111 Hill Street
Main, AZ 12345

Name _____
 Birth date _____
 Address _____

Name Sarah Marie Doe
 Birth date January 1, 2005
 Address 111 Hill Street
Main, AZ 12345

Name _____
 Birth date _____
 Address _____

- 14. PREGNANCY**
- Wife is not pregnant OR
 - Wife is pregnant and the baby is due on _____ and, (check one box below)
 - My spouse and I are the parents of the child, OR
 - I am not the parent of the child, OR
 - My spouse is not the parent of the child.

- 15. CHILDREN LESS THAN 18 YEARS OLD WHO WERE BORN DURING THE MARRIAGE FOR WHOM EITHER ME OR MY SPOUSE IS NOT THE PARENT: (if applicable)**

Name _____
 Birth date _____
 Address _____

Name _____
 Birth date _____
 Address _____

16. WRITTEN CUSTODY AGREEMENT - check only if true

My spouse and I have a written agreement signed by both of us about the custody, visitation, and child support for our child(ren). I have attached a copy of this agreement.

17. CHILD SUPPORT JURISDICTION -This Court has jurisdiction under A.R.S. § 25-623 to order the other party to pay child support because:

- That person is a resident of Arizona
- I believe I will personally serve that person in Arizona
- That person agrees to have the case heard here and will file written court papers in this case
- That person resided with the child in this state
- That person resided in this state and provided pre-birth expenses or support for the child
- The child resides in this state as the result of the acts or directives of that person
- That person had sexual intercourse in this state and the child may have been conceived by that act of intercourse
- That person signed a birth certificate that is filed in this state
- That person did other acts which substantially connect that person with this state

18. OTHER STATEMENTS MADE TO THE COURT UNDER OATH - To obtain a divorce, you must be able to tell the Court that each of the following statements is true. If any of the statements is not true you cannot file for divorce until all the statements are true.

- TRUE My marriage is irretrievably broken and there is no reasonable prospect of reconciliation.
- TRUE My marriage is not a covenant marriage.
- TRUE The conciliation requirements under Arizona law either do not apply or have been met.
- TRUE This court has jurisdiction to decide child custody matters under Arizona law.

REQUESTS I MAKE TO THE COURT

- 1. DISSOLUTION (DIVORCE):** Dissolve the marriage and return each party to the status of a single person.
- 2. NAMES:** Restore wife husband to her or his former name of Jane Sarah Eyre.
Note: If you are not the person who is requesting to have your former name restored, the Court must have a written request from the party who wants his or her name restored.
- 3. SPOUSAL MAINTENANCE (ALIMONY):**
 - Neither party is entitled to spousal maintenance.
 - Order spousal maintenance to be paid **by:**
 - Petitioner Respondent **to** Petitioner Respondentin the amount of 150.00 per month beginning on the first day of the month after the Judge or Commissioner signs the Decree of Dissolution of Marriage or the first day of the month following the service of the Petition for Dissolution of Marriage, and continuing until the person receiving the spousal maintenance is remarried or deceased, or for 144 months, whichever occurs first. Payments to be made directly to the person receiving the spousal maintenance, or payments, plus the statutory handling fee, to be paid through **The Support Payment Clearinghouse**, PO Box 52107, Phoenix, Arizona 85072-7107.

- 4. **COMMUNITY PROPERTY:** Make a fair division of all community property as requested above in this Petition.
- 5. **COMMUNITY DEBTS:** Order each party to pay community debts as requested above in this Petition, and to pay any other community debts unknown to the other party. Order each party to pay and hold the other party harmless from debts incurred by him or her since the parties separated on (date:) January 1, 2012
- 6. **SEPARATE PROPERTY:** Award each party his or her separate property as requested above in this Petition.
- 7. **SEPARATE DEBTS:** Order each party to pay his or her separate debts as requested above in this Petition.
- 8. **CHILD CUSTODY AND PARENTING TIME (VISITATION):** Award custody and parenting time of the children common to the parties and less than 18 years old as follows:

SOLE CUSTODY of the minor child(ren) awarded to: Petitioner OR Respondent, subject to parenting time as follows:

Reasonable parenting time to the parent not having custody

OR

Supervised parenting time between the child(ren) and the Petitioner OR

Respondent is in the best interest of the child(ren) because _____

The cost of supervised parenting time will be paid by the parent being supervised;
 the parent having custody; shared equally by the parties.

OR

No parenting time to the parent not having custody is in the best interest of the child(ren) because _____

JOINT CUSTODY: Petitioner and Respondent agree to act as joint custodians of the child(ren) as set forth in the Joint Custody Agreement or Parenting Plan signed by the parties, and attached to this Petition.

- 9. **CHILD SUPPORT:** Order that child support shall be paid by:
 Petitioner Respondent to Petitioner Respondent
 in a reasonable amount as determined by the court under the Arizona Child Support Guidelines (Child Support Order to be attached to Decree). Support payments to begin on the first day of the month after the Judge or Commissioner signs the Decree of Dissolution of Marriage or on the first day of the month after service of the Petition with all payments, plus the statutory handling fee, to be paid through **The Support Payment Clearinghouse**, PO Box 52107, Phoenix, Arizona 85072-7107 to be paid by automatic wage assignment.

10. INSURANCE AND HEALTH CARE EXPENSES FOR CHILDREN: Order that Petitioner Respondent shall pay for health, medical, and dental insurance coverage for the child(ren) common to the parties and less than the age of 18 years old. Petitioner and Respondent will pay for all reasonable unreimbursed medical, dental, health-related expenses incurred for the child(ren) in proportion to their respective incomes as described on the Parents' Worksheet, which shall be submitted with the Decree.

11. TAX EXEMPTION: The parties shall claim as income tax dependency exemptions on federal and state income tax returns as follows:

Parent entitled to claim		Name of child	Current tax year	Later tax years
<input type="checkbox"/> Petitioner	<input checked="" type="checkbox"/> Respondent	Jack James Doe	2013	Each and every
<input type="checkbox"/> Petitioner	<input checked="" type="checkbox"/> Respondent	Sarah Marie Doe	2013	Each and every
<input type="checkbox"/> Petitioner	<input type="checkbox"/> Respondent	_____	_____	_____
<input type="checkbox"/> Petitioner	<input type="checkbox"/> Respondent	_____	_____	_____

12. OTHER ORDERS THAT I AM REQUESTING: (explain request here) _____

OATH AND VERIFICATION OF PETITIONER:

STATE OF ARIZONA)
) ss.
County of Pima)

I, Jane Sarah Doe, the Petitioner, being duly sworn and under oath, state that I have read this Petition. All the statements in the Petition are true, correct and complete to the best of my knowledge and belief.

SIGNED: _____
 Petitioner

Subscribed and sworn to before me this _____ day of _____, 20____ by _____
 (Petitioner's Name)

 Notary Public

My Commission Expires:

Jane Sarah Doe
(YOUR NAME)

111 Hill Street
(ADDRESS)

Main, AZ 12345
(CITY/STATE/ZIP)

(111) 111-1111
(TELEPHONE NUMBER)

(DATE)

John James Doe
(OTHER PARTY'S NAME)

111 Hill Street
(ADDRESS)

Main, AZ 12345
(CITY/STATE/ZIP)

Re: Acceptance of Complaint/Petition for

Dear _____
John James Doe
(OTHER PARTY'S NAME)

I have filed a Petition for Dissolution of Marriage. Enclosed is a copy of the following papers for you:

1. Summons
 2. Petition for Dissolution
 3. Preliminary Injunction
 4. Notice of Right to Convert Health Insurance
 5. Affidavit Re: Minor Child(ren)
 6. Notice to Creditors
 7. Order to Complete Course in Domestic Relations Education on Children's Issues
 8. Others (list)
- Spouse Instructions
- _____
- _____

I have also enclosed an Acceptance of Service which I would like you to sign in front of a Notary Public and return to me in the self-addressed stamped envelope to save me the cost of service of process.

By signing the Acceptance, you still have the right to contest the terms of the Petition, but you must file a written Response with the Court. You must do so within 20 days of signing the Acceptance if you sign in the State of Arizona, or within 30 days of signing the Acceptance if you sign outside the State of Arizona.

Sincerely,

(YOUR SIGNATURE)

Enclosures

Name: Jane Sarah Doe
Address: 111 Hill Street
City, State, ZIP: Main, AZ 12345
Daytime Telephone No: (111) 111-1111
Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe
Petitioner/Plaintiff
and

Case No. _____

ACCEPTANCE OF SERVICE

John James Doe
Respondent/Defendant

THE RESPONDENT IN THIS ACTION MAKES THESE STATEMENTS UNDER OATH:

1. I acknowledge and that I have voluntarily accepted a copy of these legal papers: Summons; Petition for Dissolution; and other documents (if applicable, list them here):
Preliminary Injunction, Notice of Your Rights About Health Insurance, Affidavit Re: Minor Children, Notice to Creditors, Order to Complete Course in Domestic Relations Education on Children's Issues, and Spouse Instructions

I waive formal service of process (personal service), and understand by accepting these papers, it is the same as if I were personally served under Arizona Law [Arizona Rule of Civil Procedure 4 (f)];

2. I am aware that my taking service of these court papers and signing this document does not in any way reduce my rights or obligation to file a written Response to this action. I understand that if I do not agree with any relief asked by Petitioner, I must Respond within 20 days if I accepted service in Arizona, or 30 days if I was served elsewhere, counting from the day after I signed this form;

3. I understand that if I do not appear and defend in this action in Court, within the time allowed by law, that I may lose my right to be heard in this case. I understand that failure to respond or appear could result in the Court giving the Petitioner any and all things requested in his or her Petition, through a Default Judgment;

4. I am not in the military forces of the United States of America in any capacity, or I waive the protection of the Service Members Civil Relief Act, and,

5. (COMPLETE THIS PART ONLY IF YOU WANT TO RESTORE YOUR NAME TO WHAT IT WAS BEFORE THE MARRIAGE) My spouse or I took the name of the other spouse at the time of marriage and my spouse or I want to restore my name to the name used before the marriage. Please restore the name from

Jane Sarah Doe to Jane Sarah Eyre.

Respondent

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20____, by

_____.

Notary Public

My Commission Expires:

legalzoom®
SAMPLE

Name: John James Doe
 Address: 111 Hill Street
 City, State, ZIP: Main, AZ 12345
 Daytime Telephone No: (222) 222-2222
 Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe _____

 Petitioner
 and
John James Doe _____

 Respondent

Case No. _____

**CONFIDENTIAL
 SENSITIVE DATA FORM**

A. Personal Information:

Name	Date of Birth	Social Security Number
Petitioner: <u>Jane Sarah Doe</u>	<u>January 1, 1980</u>	_____
Respondent: <u>John James Doe</u>	<u>February 2, 1980</u>	_____
Child: <u>Jack James Doe</u>	<u>May 5, 1998</u>	_____
Child: <u>Sarah Marie Doe</u>	<u>January 1, 2005</u>	_____
Child: _____	_____	_____
Child: _____	_____	_____

B. Financial account numbers (including credit cards, financial institution accounts, investments, debts):

Financial Institution	Type of Account	Name(s) on Account	Account #
<u>Chase</u>	<u>credit card</u>	<u>Jane Sarah Doe/John James Doe</u>	_____
<u>Capital One</u>	<u>credit card</u>	<u>John James Doe</u>	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

C. Pension and retirement accounts (including IRAs, 401ks):

Financial Institution	Type of Account	Name(s) on Account	Account #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

D. Life insurance policies:

Insurance Company	Type of Policy	Name(s) on Policy	Policy #
_____	_____	_____	_____
_____	_____	_____	_____

Name: John James Doe
Address: 111 Hill Street
City, State, ZIP: Main, AZ 12345
Daytime Telephone No: (222) 222-2222
Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe Petitioner
and
John James Doe Respondent

Case No. _____

**RESPONSE TO PETITION FOR
DISSOLUTION OF MARRIAGE
(DIVORCE) WITH CHILDREN**

STATEMENTS MADE TO THE COURT, UNDER OATH

1. ABOUT MY SPOUSE, THE PETITIONER

Name: Jane Sarah Doe
Address: 111 Hill Street, Main, AZ 12345
Date of Birth: January 1, 1980
Occupation: Cashier
Length of time my spouse has lived in this state: 10 years

2. ABOUT ME, THE RESPONDENT

Name: John James Doe
Address: 111 Hill Street, Main, AZ 12345
Date of Birth: February 2, 1980
Occupation: Cashier
Length of time my spouse has lived in this state: 10 years

3. ABOUT OUR MARRIAGE

Date of Marriage: January 1, 1998
City and state or country where we were married: Las Vegas, Nevada

4. 90 DAY REQUIREMENT

Either 1, and/or my spouse, has been domiciled (lived), or has been stationed while a member of the Armed Forces, in Arizona for at least 90 days before I filed this action. **(NOTE TO RESPONDENT: IF THIS STATEMENT IS NOT TRUE, THE PETITIONER CANNOT PROCEED. REQUEST THE COURT TO DISMISS THIS CASE BELOW. PETITIONER CAN THEN RE-FILE WHEN THE STATEMENT IS TRUE.)**

INFORMATION ABOUT PROPERTY AND DEBTS

5. COMMUNITY PROPERTY (PROPERTY ACQUIRED DURING THE MARRIAGE) - check one box

- My spouse and I did not acquire any community property during the marriage.
- My spouse and I did acquire community property during our marriage, and it should be divided as follows:

DESCRIPTION AND VALUE OF THE PROPERTY	PETITIONER	RESPONDENT
<input checked="" type="checkbox"/> Property in each party's possession	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Real estate at: <u>222 Flat Road, Greene, CA 12345</u> Legal Description: <u>Lot 125, northeast corner double sect, zone 5</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Real estate at: _____ Legal Description: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Household furniture and appliances: _____ _____ _____ _____	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Household furnishings: _____ _____ _____ _____	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Other items: _____ _____	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Pension/Retirement Fund/Profit Sharing/Stock Plan/401 K: _____ _____	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<input checked="" type="checkbox"/> Motor vehicles: Make: <u>Toyota</u> Model: <u>Camry</u> VIN: <u>DJFU55688856D45</u> Lien Holder: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Make: <u>Toyota</u> Model: <u>4-Runner</u> VIN: <u>DJHF58889646</u> Lien Holder: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>

6. **SEPARATE PROPERTY (PROPERTY ACQUIRED BEFORE THE MARRIAGE)** - check all boxes that apply
- My spouse and I do not have any property either of us brought into the marriage.
- My spouse and I do have property that either of us brought into the marriage and it should be awarded as follows:

Description and Value of Property	PETITIONER	RESPONDENT
couch	<input type="checkbox"/>	<input checked="" type="checkbox"/>
queen mattress	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

7. **COMMUNITY DEBTS (DEBTS INCURRED DURING THE MARRIAGE)** - check one box
- My spouse and I did not incur any community debts during the marriage.
- My spouse and I did incur community debts during the marriage and responsibility for these debts should be divided as follows:

Description and Amount of Debt	PETITIONER	RESPONDENT
Chase credit card	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

8. **SEPARATE DEBTS (DEBTS INCURRED BEFORE THE MARRIAGE)** - check one box
- My spouse and I do not have any debts that were incurred before the marriage.
- My spouse and I do have separate debts that were incurred before the marriage and the responsibility for these debts should be divided as follows:

Description and Amount of Debt	PETITIONER	RESPONDENT
Capital One credit card	<input type="checkbox"/>	<input checked="" type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

9. **SUMMARY OF WHAT I ASK FOR ON PROPERTY AND DEBTS THAT IS DIFFERENT FROM WHAT MY SPOUSE ASKED FOR IN THE PETITION** - (here summarize what is different between your plan for division of property and debt and what your spouse asked for.)
- _____
- _____

10. **TAX RETURNS** - check one box
- After the Judge or Commissioner signs the Decree of Dissolution of Marriage (Divorce), my spouse and I will pay federal and state taxes as follows: For previous years (the years we were married but not including the year the Decree was signed), my spouse and I will file joint federal and state income tax returns. In addition, for these previous years, my spouse and I will pay and hold the other harmless from ½ of all additional income taxes, if any, and all other costs, and we will share equally in any refunds. For the calendar year that the decree was signed, my spouse and I will file separate federal and state income tax returns and each will give the other party all necessary documentation to do so.

Other - describe any other tax arrangements you wish the Court to award

11. **SPOUSAL MAINTENANCE (ALIMONY)** - check the boxes that fit what you want the court to do:

- Neither party is entitled to spousal maintenance (alimony).
- Petitioner OR Respondent is entitled to spousal maintenance because: (check ANY boxes that apply. At least one must apply to get spousal maintenance)
- Person lacks sufficient property to provide for his or her reasonable needs
 - Person is unable to support himself or herself through appropriate employment
 - Person is the custodian of a child or children whose age or condition is such that person should not be required to seek employment outside the home
 - Person lacks earning ability in the labor market adequate to support himself or herself
 - Person contributed to the educational opportunities of the other spouse
 - Person had a marriage of long duration and is now of an age that precludes the possibility of gaining employment adequate to support himself or herself

12. **SUMMARY OF WHAT I WANT REGARDING SPOUSAL MAINTENANCE THAT IS DIFFERENT FROM WHAT MY SPOUSE ASKED FOR IN THE PETITION** - (here summarize what is different from your plan for spousal maintenance than what your spouse asked for).

INFORMATION ABOUT OUR CHILDREN LESS THAN 18 YEARS OF AGE:

13. **DOMESTIC VIOLENCE** - check the box that is true if you or your spouse intends to ask for joint custody
Domestic violence has has not occurred during this marriage.

14. **SUMMARY OF WHAT I SAY ABOUT DOMESTIC VIOLENCE THAT IS DIFFERENT FROM WHAT MY SPOUSE SAID IN THE PETITION** - (here summarize what is different between what your spouse says and what you say about domestic violence):

15. **CHILDREN OF THE PARTIES WHO ARE LESS THAN 18 YEARS OLD** - check one box

There are no children under the age of 18 either born to or adopted by the parties.
NOTE: IF YOU CHECKED THIS BOX, STOP! USE THE "WITHOUT CHILDREN" RESPONSE PACKET

The following child(ren) are under age 18 and was/were born to or adopted by my spouse and I:
(Attach extra pages if necessary).

Name Jack James Doe
Birthdate May 5, 1998
Address 111 Hill Street
Main, AZ 12345

Name _____
Birthdate _____
Address _____

Name Sarah Marie Doe
Birthdate January 1, 2005
Address 111 Hill Street
Main, AZ 12345

Name _____
Birthdate _____
Address _____

16. **PREGNANCY**

- Wife is not pregnant OR
- Wife is pregnant and the baby is due on _____ and, (check one box below)
 - My spouse and I are the parents of the child, OR
 - I am not the parent of the child, OR
 - My spouse is not the parent of the child.

17. **CHILDREN LESS THAN 18 YEARS OLD WHO WERE BORN DURING THE MARRIAGE FOR WHOM EITHER ME OR MY SPOUSE IS NOT THE PARENT - (if applicable)**

Name _____	Name _____
Birthdate _____	Birthdate _____
Address _____	Address _____
_____	_____

18. **WRITTEN CUSTODY AGREEMENT** – check only if true

- My spouse and I have a written agreement signed by both of us about the custody, parenting time, and child support for our child(ren). I have attached a copy of this agreement.

19. **CHILD SUPPORT JURISDICTION** – This Court has jurisdiction under A.R.S § 25-623 to order the other party to pay child support because:

- That person is a resident of Arizona
- I believe I will personally serve that person in Arizona
 - That person agrees to have the case heard here and will file written court papers in this case
 - That person resided with the child in this state
 - That person resided in this state and provided pre-birth expenses or support for the child
 - The child resides in this state as the result of the acts or directives of that person
 - The person had sexual intercourse in this state and the child may have been conceived by that act of intercourse
 - That person signed a birth certificate that is filed in this state
 - That person did other acts which substantially connect that person with this state

20. **SUMMARY OF WHAT I SAW ABOUT OUR CHILDREN THAT IS DIFFERENT FROM WHAT MY SPOUSE ASKED FOR IN THE PETITION** - (here summarize what is different between what you say about the children and what your spouse said in the Petition):

21. **GENERAL DENIAL** - I deny anything stated in the Petition that I have not specifically admitted, qualified or denied here.

OTHER STATEMENTS MADE TO THE COURT UNDER OATH - To obtain a divorce, you and your spouse must be able to tell the Court that each of the following statements is true. **(NOTE TO RESPONDENT: IF ANY OF THESE STATEMENTS IS NOT TRUE, THE PETITIONER CANNOT PROCEED. REQUEST THE COURT TO DISMISS THIS CASE BELOW. PETITIONER CAN RE-FILE WHEN AND IF THESE STATEMENTS BECOME TRUE)**

- TRUE My marriage is irretrievably broken and there is no reasonable prospect of reconciliation,
- TRUE The conciliation requirements under Arizona law either do not apply or have been met,
- TRUE This court has jurisdiction to decide child custody matters under Arizona law.

REQUESTS I MAKE TO THE COURT

I. DISSOLUTION (DIVORCE): (Check which box you want)

- Dissolve the parties' marriage and return each party to the status of a single person.
- Dismiss this case and refuse to dissolve the marriage because neither spouse has been domiciled in Arizona for at least 90 days
- Dismiss the case and refuse to dissolve the marriage because the marriage is not irretrievably broken and/or the conciliation requirements under Arizona law have not been met.
- Dissolve the marriage and return each party to the status of a single person, but refuse to decide child custody and or child support matters due to a lack of jurisdiction.

2. NAMES: Restore wife husband to her or his former name of Jane Sarah Eyre
Note: If you are not the person who is requesting to have your former name restored, the Court must have a written request from the party who wants his or her name restored,

3. SPOUSAL MAINTENANCE (ALIMONY):

- Neither party is entitled to spousal maintenance
- Order spousal maintenance to be paid by:
 Petitioner Respondent to Petitioner Respondent
through the Clerk of the Court in the amount of 150.00 per month, plus statutory fee, beginning with the first day of the month after the Judge or Commissioner signs the Decree of Dissolution and continuing until the person receiving the spousal maintenance is remarried or deceased, or for 144 months, whichever occurs first.

4. COMMUNITY PROPERTY: Make a fair division of all community property as requested above in this Response.

5. COMMUNITY DEBTS:

- Order each party to pay community debts as requested above in this Response, and to pay any other community debts unknown to the other party.
- Order each party to pay and hold the other party harmless from debts incurred by him or her since the parties separated on (date:) January 1, 2012

5. SEPARATE PROPERTY: Award each party his or her separate property as requested above in this Response.

7. SEPARATE DEBTS: Order each party to pay his or her separate debts as requested above in this Response.

8. **CHILD CUSTODY AND PARENTING TIME (VISITATION):** Award custody and parenting time of the children common to the parties and less than 18 years old as follows:

SOLE CUSTODY of the minor child(ren) awarded to: Petitioner OR Respondent, subject to parenting time as follows:

Reasonable parenting time to the parent not having custody

OR

Supervised parenting time between the child(ren) and the Petitioner OR

Respondent is in the best interest of the child(ren) because _____

The cost of supervised parenting time will be paid by

the parent being supervised; the parent having custody; shared equally by the parties.

OR

No parenting time to the parent not having custody is in the best interest of the child(ren) because _____

JOINT CUSTODY: Petitioner and Respondent agree to act as joint custodians of the child(ren) as set forth in the Joint Custody Agreement or Parenting Plan signed by the parties, and attached to this Petition.

9. **CHILD SUPPORT:** Order that child support shall be paid by

Petitioner Respondent to Petitioner Respondent

in a reasonable amount as determined by the Court under the Arizona Child Support Guidelines (Child Support Order to be attached to Decree). Support payments to begin on the first day of the month after service of the Petition with all payments, plus the statutory handling fee, to be paid through **The Support Payment Clearinghouse**, P O Box 52107, Phoenix, Arizona 85072-7107 to be paid by automatic wage assignment.

10. **INSURANCE AND HEALTH CARE EXPENSES FOR CHILDREN** Order that Petitioner Respondent shall pay for health, medical and dental insurance coverage for the child(ren) common to the parties and less than the age of 18 years old. Petitioner and Respondent will pay for all reasonable unreimbursed medical, dental, health-related expenses incurred for the child(ren) in proportion to their respective incomes as described on the Parents' Worksheet, which shall be submitted with the Decree.

11. **TAX EXEMPTION:** The parties shall claim as income tax dependency exemptions on federal and state income tax returns as follows:

Parent entitled to claim	Name of child	Current tax year	Later tax years
<input type="checkbox"/> Petitioner <input checked="" type="checkbox"/> Respondent	Jack James Doe	2013	Each and every
<input type="checkbox"/> Petitioner <input checked="" type="checkbox"/> Respondent	Sarah Marie Doe	2013	Each and every
<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent	_____	_____	_____
<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent	_____	_____	_____

12. **OTHER ORDERS THAT I AM REQUESTING:** (explain request here)

The parties agree that Wife shall retain the family pets.

OATH AND VERIFICATION OF RESPONDENT:

STATE OF ARIZONA)

)ss.

County of Pima)

I, the Respondent, being duly sworn and under oath, state that I have read this Response. All the statements in the Response are true, correct and complete to the best of my knowledge and belief.

SIGNED: _____
Respondent

Subscribed and sworn to before me this ____ day of _____, 20__ by _____
John James Doe
(Respondent's Name)

Notary Public

My Commission Expires:

ARIZONA SUPERIOR COURT, COUNTY OF (1) PIMA

(2) Jane Sarah Doe
Petitioner/Plaintiff

(3) Case No. _____

ATLAS No. _____

John James Doe
Respondent/Defendant

ORDER OF ASSIGNMENT
A.R.S. § 25-504

TO: Current and future employers or other payors of:

Name (4): John James Doe _____

SSN: _____

You shall withhold court-ordered monthly payments as follows:

Current Child Support	\$ 300.00
Current Spousal Maintenance	\$ 150.00
Child Support Arrearages/Interest	\$ _____
Spousal Maintenance Arrearages/Interest	\$ _____
Clearinghouse Handling Fee	\$ 5.00 *
Total Amount Per Month	\$ 455.00 **

* The \$2.25 Handling Fee is subject to statutory change pursuant to A.R.S. § 25-510. **No more than 50% of the employee's disposable earnings may be taken to satisfy an order issued for support or spousal maintenance. A.R.S. § 33-1131

This Order of Assignment modifies any previously dated Orders of Assignment with the same case number as listed above in (3). This Order of Assignment is effective immediately upon receipt by an employer or other payor, including self-employed persons, and continues until further order, or until a period of 90 continuous days from the last payment to the obligor (person ordered to make support payments). If you are again obligated to pay monies to the obligor within 90 days, you are bound by this Order of Assignment. Payment must be sent to the Clearinghouse within 2 business days after the obligor is paid.

This Order terminates on the last day of _____, _____ unless it includes an arrearage payment, in which case, the total amount listed above shall continue to be withheld until further order.

All payments shall be sent to: Support Payment Clearinghouse
P.O. Box 52107
Phoenix, AZ 85072-2107

The ATLAS number above in (3) and the employee's name and social security number in (4) must appear on the transmittal payment form or check. You shall not discharge or otherwise discipline the person named in this assignment because of service of this Order of Assignment.

Date

Judicial Officer or Clerk of the Superior Court

Name: Jane Sarah Doe
Address: 111 Hill Street
City, State, ZIP: Main, AZ 12345
Daytime Telephone No: (111) 111-1111
Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe
Petitioner/Plaintiff

Case No. _____

and

John James Doe
Respondent/Defendant

OBLIGEE/OBLIGOR FACT SHEET

OBLIGOR

NAME: John James Doe
DATE OF BIRTH: February 2, 1980
ADDRESS: 111 Hill Street
Main, AZ 12345

OBLIGEE

NAME: Jane Sarah Doe
DATE OF BIRTH: January 1, 1980
ADDRESS: 111 Hill Street
Main, AZ 12345

EMPLOYER INFORMATION

FIRM: Ralph's
ADDRESS: 444 Work Lane, Main, AZ 12345

AGENCY (if applicable)

NAME: _____

CHILDREN

NAME
Jack James Doe
Sarah Marie Doe

DATE OF BIRTH
May 5, 1998
January 1, 2005

NOTE: THE OBLIGEE/OBLIGOR MUST NOTIFY THE CHILD SUPPORT DIVISION IF ANY CHANGES TO THE ABOVE OCCUR.

ARIZONA SUPERIOR COURT, COUNTY OF (1) PIMA

(2) Jane Sarah Doe
Petitioner/Plaintiff

January 1, 1980
DOB

(4) Case No. _____

ATLAS No. _____

(3) John James Doe
Respondent/Defendant

February 2, 1980
DOB

CHILD SUPPORT ORDER

THE COURT FINDS THAT:

1. **(5)** Jane Sarah Doe Mother and **(6)** John James Doe Father owe a duty to support the following children:

(7) Name

Date of Birth

Jack James Doe

May 5, 1998

Sarah Marie Doe

January 1, 2005

2. The required financial factors and any discretionary adjustments pursuant to the Arizona Child Support Guidelines are as set forth in the Parent's Worksheet for Child Support Amount, attached and incorporated by reference.

3. Mother Father

a. Is obligated to pay support to Jane Sarah Doe

b. In the amount of \$ 300.00 Per Month

THE COURT FURTHER FINDS THAT:

Deviation (only in applicable cases)

Application of the Arizona Child Support Guidelines in this case is inappropriate or unjust. The Court has considered the best interests of the child(ren) in determining that a deviation is appropriate.

The child support amount before deviation is: \$ 662.18

The child support amount after deviation is: \$ 300.00

The Court finds the guidelines amount is inappropriate or unjust because:

Attached written agreement incorporated

Other: The parties agree this will pay for the children's needs.

Arrears

Child support arrears exist:

- a. In the amount of \$ _____
- b. For the period of _____, _____ to _____, _____

Past Care and Support

A judgment for past care and support should be entered:

- a. In the amount of \$ _____
- b. For the period of _____, _____ to _____, _____

IT IS ORDERED THAT:

1. Mother Father shall pay child support:

- a. In the amount of \$ 300.00 Per Month
- b. To Jane Sarah Doe
- c. First payment is due on the 1st day of March, 2013
- d. Presumptive termination date _____, _____

2. Mother Father owes child support arrears:

- a. In the amount of \$ _____
- b. For the period of _____, _____ to _____, _____
- c. Judgment is ordered in favor of _____
And against _____
In the principal amount of \$ _____
 Mother Father shall pay \$ _____ Per Month toward
the child support arrears amount until paid in full.

3. Mother Father owes past care and support:

- a. In the amount of \$ _____
- b. For the period of _____, _____ to _____, _____

c. Judgment is ordered in favor of _____,
 And against _____
 In the principal amount of \$ _____
 Mother Father shall pay \$ _____ Per Month toward
 the past care and support amount until paid in full.

4. All payments shall be made through the Support Payment Clearinghouse pursuant to an Income Withholding Order signed this date. Any time the full amount of support ordered is not withheld, the obligor (person ordered to pay support) remains responsible for the full monthly amount ordered. Payments not made directly through the Support Payment Clearinghouse shall be considered *gifts* unless otherwise ordered. All payments shall be made payable to and mailed directly to:

Support Payment Clearinghouse
P.O. Box 52107
Phoenix, AZ 85072-2107

Payments must include the obligor's name, Social Security Number and the ATLAS number.

5. Pursuant to A.R.S. § 25-322, the parties shall submit current address information in writing to the Clerk of the Superior Court and the Support Clearinghouse immediately. The obligor shall submit the names and addresses of the obligor's employers or other payors within 10 days. The parties shall submit address changes within 10 days of the change.

6. Mother Father is responsible for providing medical insurance for the child(ren).

7. The costs of medical/dental/vision expenses not paid by insurance shall be shared as follows:

Mother 50 % Father 50 %.

A request for payment or reimbursement must be provided to the obligated parent(s) within 180 days after the services occurred. The obligated parent must pay or make payment arrangements within 45 days after receipt of the request.

8. The costs of travel related to parenting time over 100 miles one way shall be shared as follows:

Mother _____ % Father _____ %

9. The parties shall exchange financial information such as copies of tax returns, earnings statements, a Parent's Worksheet for Child Support Amount, residential addresses and the names and addresses of their employers every 24 months.

10. The court allocates the federal tax exemption(s) for the dependent child(ren) as follows:

Jack James Doe to Father Sarah Marie Doe to Father

Each year, the obligor may claim these exemptions only if the obligor has paid all child support and arrears ordered for the year by December 31 of that year.

IMPORTANT INFORMATION:

If this is a modification of child support, all other prior orders of this Court not modified remain in full force and effect.

Pursuant to Arizona Revised Statutes § 25-503(I), the right to get a judgment for unpaid child support ends three years after all children included in the Child Support Order have emancipated. To collect the unpaid support, the person owed child support must file a court action to obtain a written judgment for the unpaid amount before the end of the three-year period. (Limited exceptions exist and are found in A.R.S. § 25-320(B).)

Although the obligation to pay support may continue, a child is emancipated:

- On the date of the child's marriage
- On the child's 18th birthday
- When the child is adopted
- When the child dies

Date

Judicial Officer

**ARIZONA SUPERIOR COURT, PIMA COUNTY
SELF-SERVICE PACKET**

PARENT'S WORKSHEET FOR CHILD SUPPORT AMOUNT

Petitioner (1) Jane Sarah Doe
Respondent (2) John James Doe
Custodial Parent (4): Father [] Mother [x]
No. of Children (6): 2

(3) Case No. _____
ATLAS No. _____
Prepared By (5): Father [] Mother [x]
Date Prepared (7) _____

	Father	Mother
Gross Income (8) Estimated Father [x] Mother [x]	\$5,000.00	\$4,000.00
Attributed Father [] Mother []		
Spousal Maintenance Paid (9)	\$-0.00	\$-0.00
Spousal Maintenance Received (10)	\$+0.00	\$+0.00
Child Support Paid/Contributed (11)	\$-0.00	\$-0.00
Support of Other Children (12)	\$-0.00	\$-0.00
Adjusted Gross Income (13)	\$5,000.00	\$4,000.00
Combined Adjusted Gross Income (14)	\$9,000.00	
Basic Child Support Obligation (15)	\$1,363.00	
Plus Costs for:		
Medical/Dental/Vision Insurance (16)	\$0.00	\$60.00
Childcare (17) for [] One Child [x] or More Than One Child	\$100.00	\$0.00
Education Expenses (18)	\$25.00	\$20.00
Extraordinary Child (19)	\$15.00	\$0.00
Subtotal (20)	\$140.00	\$80.00
No. of Children Age 12 or Over <u>1</u> Adj. % <u>10</u> (21)	\$68.15	
Total Adjustments for Costs (22)	\$288.15	
Total Child Support Obligation (23)	\$1,651.15	
Each Parent=s % of Combined Income (24)	55.6 %	44.4 %
Each Parent=s Share of the Total Support Obligation (25)	\$918.04	\$733.11
Less Paying Parent=s Costs (26)	\$140.00	\$80.00
Costs Associated with Parenting Time (27): Table A [x] Table B []		
No. of Days <u>65</u>		
Line (15) x <u>8.5</u> %	\$115.86	\$
Adjustments Subtotal (28)	\$255.86	\$
Preliminary Child Support Amount (29)	\$662.18	\$
Self Support Reserve Test for Payor (30)		
Line (13) \$5,000.00 Less Paid Arrears \$0.00 Less \$903	\$4,097.00	\$
Child Support Amount to be Paid By (31): Father [x] Mother []	\$662.18	\$
Travel Related to Parenting Time (32)	%	%
Medical/Dental/Vision Costs Not Paid by Insurance (33)	50 %	50 %

Name: Jane Sarah Doe
Address: 111 Hill Street
City, State, ZIP: Main, AZ 12345
Daytime Telephone No: (111) 111-1111
Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe
Petitioner/Plaintiff

Case No. _____

and

John James Doe
Respondent/Defendant

PARENTING PLAN

- JOINT LEGAL CUSTODY
Or
 SOLE LEGAL CUSTODY
 With Father
 With Mother

GENERAL INFORMATION: The children about whom this parenting plan is concerned are:

NAME	BIRTH DATE	NAME	BIRTH DATE
<u>Jack James Doe</u>	<u>May 5, 1998</u>	<u>Sarah Marie Doe</u>	<u>January 1, 2005</u>
_____	_____	_____	_____
_____	_____	_____	_____

Check any and all that apply:

- The parents agree that since each has a unique contribution to offer to the growth and development of their children, each of them will continue to have a full and active role in providing a sound moral, social, economic, and educational environment for the benefit of the children.
- The parents agree to modify or amend their existing custody and parenting orders. All court orders currently in force not specifically changed by this agreement will remain in full force and effect.

WEEKDAY AND WEEKEND SCHEDULE: The timesharing schedule will be as follows:

- The children will be in the care of Father as follows: (explain specifically what the agreement is.)
Saturday from 8:00 a.m. through Sunday at 6:00 p.m.

The children will be in the care of Mother as follows: (explain specifically what the agreement is.)
Monday through Friday all day.

Other custody arrangements are as follows: (Explain specifically what the arrangements are.)

Transportation will be provided by (name) John James Doe as follows: (explain)

The children will be transported to visitations by the Father at 8:00 am.

The children will be transported from the visitations by the Father at 9:00 pm.

The children will be picked up for visitation at The children's home.

Parents may change their time-share arrangements by mutual agreement and with at least days notice in advance to the other parent.

SUMMER MONTHS:

This weekday and weekend schedule will apply for all 12 calendar months, with no specific changes during the summer.

OR

During the summer months, the children will be in the care of Father as follows: (Explain specifically what the arrangement is.)

1 week

During the summer months, the children will be in the care of Mother as follows: (Explain specifically what the arrangement is.)

1 week

Each parent is entitled to a 2 week period of vacation time with the children. The parents agree to negotiate the details of the vacation at least 30 days in advance.

Parents agree that should either of them travel out of the area with the children, each parent will keep the other informed of travel plans, address(es), and telephone number(s) at which that parent and the children can be reached.

Neither parent shall travel with the children outside of Arizona for longer than 30 days without the prior written consent of the other parent or order of the court.

HOLIDAY SCHEDULE: (which takes priority over the regular time-sharing schedule) Check those that apply and indicate days and times of exchange as well as odd/even years if alternating.

On three-day weekends (such as Memorial Day, Labor Day, etc.) the children will remain in the care of the parent who has the children for the weekend. If the holiday falls on a Friday, then the pick-up time will be 8:00 am. If the holiday falls on a Monday, then the return time will be 9:00 pm.

New Year's Eve and New Year's Day
The children will spend odd years with the Mother and even years with the Father on New Year's Eve.
The children will spend odd years with the Mother and even years with the Father on New Year's Day.

Spring Break
The children will spend odd years with the Mother and even years with the Father.

Mother's Day with Mother
The children will spend Mother's Day every year with the Mother.

Memorial Day
The children will spend odd years with the Mother and even years with the Father.

Father's Day with Father
The children will spend Father's Day every year with the Father.

July 4th
The children will spend odd years with the Mother and even years with the Father.

Labor Day
The children will spend odd years with the Mother and even years with the Father.

Thanksgiving
The children will spend odd years with the Mother and even years with the Father.

Christmas Eve
The children will spend odd years with the Mother and even years with the Father.

Christmas Day
The children will spend odd years with the Mother and even years with the Father.

Christmas Vacation
The children will spend odd years with the Mother and even years with the Father.

Other Holidays
Easter: The children will spend odd years with the Mother and even years with the Father. Passover: The children will spend odd years with the Mother and even years with the Father. Halloween: The children will spend odd years with the Mother and even years with the Father.

Children's birthdays
The children will spend odd years with the Mother and even years with the Father.

Parents' birthdays

OR:

Each parent may have the children on his/her birthday, if he or she so desires.

TELEPHONE ACCESS:

Each parent may have telephone contact with the children during the children's normal waking hours.

Other (explain)

EDUCATIONAL ARRANGEMENTS:

Under A.R.S. §§ 25-403(H) and 25-408(L) each parent is entitled to have access to school records of the children directly from the custodian of the records or from the custodial parent unless the Court finds that such access would seriously endanger the children's or the custodial parent's physical, mental, moral, or emotional health.

- Both parents have the right to participate in school conferences, events and activities, and the right to consult with teachers and other school personnel.
- Parents will make major educational decisions together.
- If the parents do not reach an agreement, then (explain)
Mother will have the final say.

- The final decision making regarding educational decisions shall be with _____
after consultation with _____.

MEDICAL AND DENTAL ARRANGEMENTS:

Under A.R.S. §§ 25-403(H) and 25-408(L) each parent is entitled to have access to medical records of the children directly from the custodian of the records or from the custodial parent unless the Court finds that such access would seriously endanger the children's or the custodial parent's physical, mental, moral, or emotional health.

- Both parents have the right to authorize emergency medical treatment, if needed, and the right to consult with physicians and other medical practitioners. Both parents agree to advise the other parent immediately of any emergency medical/dental care sought for the children, to cooperate on health matters pertaining to the children and to keep one another reasonably informed. Both parents agree to keep each other informed as to names, addresses and telephone numbers of all medical/dental care practitioners.
- Parents will make major medical decisions together, except for emergency situations as noted above.
- If the parents do not reach an agreement, then (explain)
Mother will have the final say.

- The final decision making regarding medical issues shall be with _____
after consultation with _____.

RELIGIOUS EDUCATION ARRANGEMENTS:

- Each parent may take the children to a church or place of worship of his/her choice during the time that the children is/are in his/her care.
- The parents agree that the children may be instructed in the _____ faith.
- Parents agree religious arrangements are not applicable to this plan.

ADDITIONAL ARRANGEMENTS AND COMMENTS:

- Each parent will inform the other parent of any change of address and/or phone number in advance OR within 30 days of the change.
- Both parents agree that each will promptly inform the other of any emergency or other important event which involves the children.
- Parents will consult and agree with one another regarding any extra activity which affects the children's access to the other parent.
- Parents agree to consider each other as care-provider for the children before making other arrangements.
- Neither parent will relocate with the children more than 30 miles from _____ area without prior written consent of the other parent, or a court ordered parenting plan.
- Each parent agrees that all communications regarding the children will be between the parents and that they will not use the children to convey information or to set up visitation changes.
- Each parent agrees to encourage love and respect between the children and the other parent, and neither shall do anything which may undermine the other's relationship with the children.
- The parents agree to exert their best efforts to work cooperatively in future plans consistent with the best interests of their children and to amicably resolve such disputes as may arise.
- The parents agree that if either parent moves out of the area and returns at a later date, they will revert to using their most recent access arrangements prior to the move or the minimum Pima County Access/Visitation Guidelines until other arrangements can be negotiated.
- If either parent is unable to follow through with time-sharing arrangements involving the children, that parent will notify the other parent as soon as possible.
- If the parents wish to make a legal change to their existing court-ordered parenting plan, they will renegotiate the plan with a Conciliation Services mediator or private mediator prior to any court actions being initiated.
- Parents are advised that while a dispute is being resolved, neither parent shall deviate from this parenting plan, or act in such a way that is inconsistent with the terms of this agreement.

JOINT CUSTODY AGREEMENT (IF APPLICABLE)

JOINT CUSTODY AGREEMENT: If parents have selected the option of joint custody, the following will apply, subject to approval by the judge:

- The parents agree to review the terms of their joint custody agreement and make any necessary or desired changes every _____ months from the date of this document. If they are unable to reach a mutual agreement regarding an issue they may request mediation through Conciliation Court or a private mediator of their choice.
- The parties understand that joint custody does not necessarily mean equal parenting time.
- Joint legal custody plans must meet the criteria set forth in A.R.S. § 25-403:
 - a. The best interests of the child(ren) are served;
 - b. Each parent's rights and responsibilities for personal care of the child(ren) and for decisions in the areas of education, health care and religious training are designated;
 - c. A schedule of the physical residences of the child(ren), including holidays and school vacations is included;
 - d. The plan includes a procedure for periodic review;
 - e. The plan includes a procedure by which proposed changes, disputes and alleged breaches may be mediated or resolved, which may include the use of Conciliation Court or private counseling;
 - f. The parties understand that joint custody does not necessarily mean equal parenting time.
 - g. We have read A.R.S. § 25-403.05(B). We understand it and will do what it says. We will notify the other parent immediately if we know that a convicted or registered sex offender, or a person who has been convicted of a dangerous crime against children (defined in A.R.S. § 13-705), may have access to the children. We will notify the other parent by first class mail, return receipt requested, or by email.

Signature

MOTHER

DATE

FATHER

DATE

BOTH SIGNATURES ARE NECESSARY FOR JOINT LEGAL CUSTODY. IF THIS IS NOT A JOINT LEGAL CUSTODY MATTER, PLEASE REMOVE THIS PAGE.

Name: Jane Sarah Doe

Address: 111 Hill Street

City, State, ZIP: Main, AZ 12345

Daytime Telephone No: (111) 111-1111

Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe
Petitioner/Plaintiff

Case No. _____

and

John James Doe
Respondent/Defendant

**DECREE OF DISSOLUTION
OF MARRIAGE (With Children)**

THE COURT FINDS AS FOLLOWS:

1. This case has come before this court for final orders. The court has either taken all testimony needed to enter a final Decree of Divorce/Dissolution, or has determined that no testimony need be taken to enter the final Decree of Divorce/Dissolution.
2. This court has jurisdiction over the parties under the law, and the provisions of this Decree are fair and reasonable under the circumstances, and in the best interests of the minor children as to custody, parenting time, and support.
3. The court finds that:
 - a. At the time this action was filed, one of the parties had lived in Arizona for more than 90 days, or had lived in Arizona while a member of the United States Armed Forces for more than 90 days.
 - b. The provisions of A.R.S. § 25-381.09, relating to the Conciliation Court either do not apply or have been met.
 - c. The marriage is irretrievably broken.
 - d. Where it has the legal power to do so and where it is applicable to the facts of this divorce, this court has considered, approved, and made Orders relating to issues of child custody and parenting time, child support, spousal maintenance (alimony), and the division of property and/or debts.
 - e. As to property and debts,
 - The parties did not acquire any community property or debts during the marriage **OR**
 - The parties have agreed to a division of community property and debt as evidenced by their signatures on Part A of this document, attached to and incorporated in this Decree, **OR**
 - There is no agreement as to division of property and debt, but all community property and debt is divided pursuant to Part A of this document, attached to and incorporated in this Decree.

- f. Wife is not pregnant
OR
 Wife is pregnant, and the husband IS IS NOT the father of the child(ren).

g. **Check and complete only if spousal maintenance is ordered**

Petitioner OR Respondent lacks enough property, including property given to him or her as part of this divorce, to provide for his or her reasonable needs, and is unable to support himself or herself through an appropriate job, or he or she is providing the primary care to a child(ren) of young age or is of a condition that he or she should not be required to look for work outside of the home, or lacks earning ability necessary to support himself or herself, or contributed significantly to the educational opportunities of the other spouse, or had a marriage that lasted a long time and is of an age which may severely limit the possibility of getting a job in order to support himself or herself.

h. **Check and complete only if supervised or no parenting time is ordered**

Supervised parenting time between the children and the Petitioner OR Respondent
OR

No parenting time by the Petitioner OR Respondent

is in the best interests of the children, because (explain here reasons for requirement of supervision or no parenting time) _____

THE COURT ORDERS THAT:

1. The marriage of the parties is dissolved and the parties are restored to the legal status of single persons.

2. Petitioner's OR Respondent's last name is restored to Jane Sarah Eyre.

3. **ENFORCEMENT OF TEMPORARY ORDERS:**

All obligations ordered to be paid by the parties in Temporary Orders dated (fill in dates of ALL temporary orders here) _____ shall be satisfied in full or judgment is awarded against the party with the obligation up to the amount due and owing as of the date of this Decree, together with the highest legal interest allowed by law.

4. **SPOUSAL MAINTENANCE:**

Neither party shall pay spousal maintenance (alimony) to the other party
OR

Petitioner Respondent is ordered to pay TO Petitioner Respondent the sum of \$ 150.00 per month spousal maintenance **BEGINNING THE FIRST DAY OF THE MONTH** after this decree is signed and by the first day of each month thereafter until receiving party is remarried or deceased or until July 1, 2024 (date). All payment shall be made directly to Petitioner or to Respondent or to the Support Payment Clearinghouse, until all required payments have been made under this Decree or until remarriage or of the recipient or death of either party.

5. **COMMUNITY PROPERTY AND DEBTS:**

Petitioner Respondent is ordered to pay all debts unknown to Petitioner Respondent and each party is ordered to pay his or her debts which he or she incurred since the date of the parties' separation on January 1, 2012 or the date of service of the divorce Petition on _____.

Other orders and relief relating to community property or debts are contained in Part A of this document, attached to and incorporated in this Decree.

Each party is assigned his or her separate property as set forth herein:
Husband shall retain his couch.
Wife shall retain her queen mattress.

This Decree can be used as a transfer of title and can be recorded. Parties shall sign all documents necessary to complete all transfer of titles ordered in this Decree, such as motor vehicles, houses, bank accounts, and any other documents necessary to effect the terms of this Decree.

6. **CHILD CUSTODY, PARENTING TIME, AND CHILD SUPPORT:**

PREGNANCY OF WIFE:

Wife IS NOT pregnant
OR

Wife IS pregnant and a child who is common to the parties is expected to be born on or about _____ and all orders below as to custody, parenting time, support, and medical insurance/expenses apply to this child as well as to all children named below.

IDENTITY OF CHILDREN:

This Decree is about these children:

NAME OF CHILD	DATE OF BIRTH
<u>Jack James Doe</u>	<u>May 5, 1998</u>
<u>Sarah Marie Doe</u>	<u>January 1, 2005</u>
_____	_____
_____	_____

Petitioner Respondent has completed the Domestic Relations Education Course on Children's Issues.

ORDERS ABOUT CHILD CUSTODY:

SOLE CUSTODY:

Sole custody of the minor child(ren) is awarded to:

Petitioner OR Respondent

subject to parenting time as follows:

Reasonable parenting time to the parent not having custody, according to the terms of the Parenting Plan, attached to and incorporated in this Decree as Part B, and made a part of this Order.

OR

- Supervised parenting time to Petitioner OR Respondent based on Finding "3(h)" above, according to the terms of the Parenting Plan, attached to and incorporated in this Decree as Part B, and made a part of this Order, but such parenting time is to take place only in the presence of another person, named below or otherwise approved by the court.

Name of supervising person: _____

Restrictions on parenting time: _____

The cost of supervised parenting time shall be paid by:

- Petitioner OR Respondent OR shared equally by the parties.

OR

- No parenting time rights to Petitioner Respondent based on finding "3(h)" above.

OR:

JOINT CUSTODY:

- Joint Custody - Petitioner and Respondent agree to act as joint custodians of the child(ren), pursuant to A.R.S. § 25-403, as set forth in the Parenting Plan, signed by both parties and attached to and incorporated in this document as Part B, and made a part of this Decree. There have been no significant acts of domestic violence by either parent under A.R.S. § 13-3601. The Court adopts the agreed terms of the Parenting Plan describing the custody and parenting time agreement between the parties. By attaching the Parenting Plan to this Decree, the Plan becomes part of this Decree and carries the same legal weight as any other order in this Decree.

CHILD SUPPORT:

- Petitioner Respondent shall pay child support TO Petitioner Respondent in the amount of \$300.00 per month, plus an applicable statutory fee, beginning **THE FIRST DAY OF THE MONTH** following signing of this Decree, according to the Child Support Order signed by the court on (date) _____. All child support payments shall be made by automatic wage assignment through The Support Payment Clearinghouse. This support obligation shall end when a child reaches age 18, OR if still attending high school or a certified high school equivalency program support shall continue to be provided while the child is actually attending high school or the equivalency program but only until the child reaches age 19, OR is otherwise emancipated, OR at his or her death.

MEDICAL AND DENTAL INSURANCE, PAYMENTS, AND EXPENSES:

- Petitioner Respondent is ordered to provide medical, dental insurance for the minor child(ren). Payment shall be according to the Child Support Order. The party ordered to pay shall keep the other party informed of the insurance company name, address, and telephone number, and provide the other party with documents necessary to submit insurance claims.

Petitioner is ordered to pay 50 % and Respondent is ordered to pay 50 % of all reasonable uncovered and/or uninsured medical, dental, prescription, and other health care charges for the minor child(ren), including co-payments.

FINANCIAL INFORMATION EXCHANGES:

The parties shall exchange financial information (tax returns, spousal affidavits, earning statements and/or other related financial statements) every twenty-four months.

TAX EXEMPTION:

Parties shall claim as income tax dependency exemptions on federal and state tax returns as follows:

Parent entitled to claim	Name of child	Current tax year	Later tax years
<input type="checkbox"/> Petitioner <input checked="" type="checkbox"/> Respondent	<u>Jack James Doe</u>	<u>2012</u>	<u>Each and every</u>
<input type="checkbox"/> Petitioner <input checked="" type="checkbox"/> Respondent	<u>Sarah Marie Doe</u>	<u>2012</u>	<u>Each and every</u>
<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent	_____	_____	_____
<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent	_____	_____	_____

CHILDREN TO WHOM THIS DECREE DOES NOT APPLY:

It is also ordered that Petitioner Respondent has no legal obligations or rights to the child(ren) born during the marriage but not common to the marriage, namely: (use additional paper if necessary)

Name: _____ **Birth date:** _____
Name: _____ **Birth date:** _____

And/or

Child expected to be born this date: _____.

7. **ADDITIONAL ORDERS:**

The Court further orders that _____

8. **LIMITATION ON JURISDICTION:**

This Court cannot make a legal order, without personal service on Respondent, with respect to issues of child support, medical and dental insurance, payments, expenses for the minor children, community debts or property, or spousal maintenance.

DATED: _____.

Judge/Commissioner of the Superior Court

PART A: COMMUNITY PROPERTY AND DEBTS

DIVISION OF COMMUNITY PROPERTY

The following community property is awarded to the parties as follows:

	LIST OF PROPERTY	AWARD TO:	
		Petitioner	Respondent
<input type="checkbox"/>	Household furniture/furnishings	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Appliances	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	VCR	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	TV	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Personal Computer	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Stereo	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	State Income Tax Refund for _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Federal Income Tax Refund for _____	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Motor vehicle <u>2010 Toyota Camry</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Motor vehicle <u>2000 Toyota 4-Runner</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Motor vehicle _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Cash, bonds of \$ _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Other: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Other: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Other: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Other: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Award each party the personal property in his/her possession.		
<input type="checkbox"/>	Continued on reverse side or see attached list.		

DIVISION OF RETIREMENT, PENSION, DEFERRED COMPENSATION

Award each party his/her interest in any and all retirement benefits, pension plan, or other deferred compensation as described: _____

OR

Each party **WAIVES AND GIVES UP** his/her interest in any and all retirement benefits, pension plan, or other deferred compensation of the other party:

DIVISION OF REAL PROPERTY

1. Real property located at (address) 222 Flat Road, Greene, CA 12345 which is legally described as: Lot 125, northeast corner double sect, zone 5

is awarded to Petitioner Respondent as his/her sole and separate property.

shall be sold and the proceeds divided equally or _____

2. Real property located at (address) _____ which is legally described as:

is awarded to Petitioner Respondent as his/her sole and separate property.
 shall be sold and the proceeds divided equally or _____

DIVISION OF DEBTS

The following community debts shall be divided as follows:

Creditor(s)	Amount Owed	Petitioner	Respondent
Chase credit card	\$4,000.00	X	
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____

- Continued on reverse side or attached list.
- Any debts or obligations incurred by either party before the date of separation that are not identified in the list above or attached shall be paid by the party who incurred the debt or obligation and that party shall indemnify and hold the other party harmless from such debts.

Signature of Petitioner: _____ Signature of Respondent: _____

Submitted by Petitioner: Jane Sarah Doe Date: _____
 Approved by Respondent: **(if applicable)** John James Doe Date: _____

**ARIZONA SUPERIOR COURT, PIMA COUNTY
SELF-SERVICE PACKET**

**INSTRUCTIONS ON
SERVICE OF PETITION -- BY MAIL
(after you have filed your court papers)**

STEP 1: GO TO THE POST OFFICE and tell the clerk you would like to mail the papers to the other party as follows:

- Deliver to Addressee Only and
- Restricted Delivery and
- Return Receipt Requested and
- Pay the postage

STEP 2: WAIT For green receipt to be returned in the mail with the other party's signature. When you get the green receipt, note the date the other party received and signed for the papers.

STEP 3: PAPERS FOR THE COURT

- COMPLETE:** Affidavit of Service by Mail.
- ATTACH:** You must also attach original of green receipt to the Affidavit to prove how you served the other party.
- COPY:** For yourself the original Affidavit of Service by Mail and attached green receipt.

STEP 4: FILE AFFIDAVIT OF SERVICE BY MAIL AT THE COURT:

- Go to the Clerk of the Court and give him:
 - Original of Summons
 - Affidavit of Service by Mail and attached green receipt.

STEP 5: COUNT

Note the date the other party signed for the papers and start counting down the days for the other party to respond. (When counting down the days, start counting with the day after the other party signed the green receipt.)

Name: Jane Sarah Doe
Address: 111 Hill Street
City, State, ZIP: Main, AZ 12345
Daytime Telephone No: (111) 111-1111
Representing Self, Without a Lawyer

ARIZONA SUPERIOR COURT, PIMA COUNTY

Jane Sarah Doe
Petitioner/Plaintiff
and

Case No. _____

John James Doe
Respondent/Defendant

**AFFIDAVIT OF SERVICE
BY MAIL**

1. I am the Petitioner in this case. I am familiar with the facts stated in this Affidavit, and I make this Affidavit to show that I have served the court papers on the Respondent by mail, restricted delivery, postage prepaid, return receipt requested, pursuant to Arizona Rules of Civil Procedure, Rule 4.2(c).

Person served (Name of Respondent): John James Doe

Address where Respondent was served: 111 Hill Street, Main, AZ 12345

Date of receipt by the Respondent: _____

Date of return of receipt to Sender: _____

2. I know that the Respondent is located outside of the State. The Summons, Petition for Dissolution, and (list other documents sent, if applicable) Preliminary Injunction, Notice of Your Rights About Health Insurance,

Affidavit Re: Minor Children, Notice to Creditors, Order to Complete Course in Domestic Relations Education

on Children's Issues, and Spouse Instructions were sent by mail to the Respondent. These papers were received by Respondent as shown by a receipt, the true original of which is attached to this Affidavit on the following page.

Petitioner

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20____, by

NOTARY PUBLIC

My Commission Expires: _____

STAPLE OR TAPE ORIGINAL OF POST OFFICE

GREEN RECEIPT HERE

WITH SIGNATURE SIDE UP



These are sample documents for the State of Arizona. Actual content differs by state and may vary based on your answers to the LegalZoom questionnaire.

Your answers to the LegalZoom questionnaire have not been applied to these sample documents so they are not fit for use.

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SAMPLE